DCC Testing Center

DCC On-Campus Proctor Request

Instructions: If you are requesting for <u>one student</u>, include student name and ID.
For multiple students, please <u>attach a roster</u> and fill out everything but name and ID.

Student Name:	**Course:**
Student ID:	**Instructor:**
Date:	**Instructor Phone #:**
Duration:	**Instructor Email:**
Password:	

Online Exam Type:
(i.e. Canvas,, My Lab)

Online Exam URL:

Students May Use the Below Checked Items

	Textbook(s)		**Study Guide**		**Scratch Paper**
	Notes/Notecards		**Basic Calculator**		**Write on Test**
	Break (time is not added to the test)				

Special Instructions:

Return Procedure: (Please check preference)

	Will Pick up
	Return Interoffice Mail
	Other