LEARNING EXPRESS LIBRARY

You can access the LearningExpress Library on the e-Library page at:

http://www.dcc.vccs.edu/lrc/E-Library/elibrary.htm

The LearningExpress Library is a set of video tutorials which provide instruction on popular software programs, including Microsoft Word, Access, Excel, Powerpoint, Outlook, and Publisher. Video tutorials also cover Adobe Illustrator and Adobe Photoshop. Learning Express also provides tutorials on Computer and Internet Basics (the basics of Windows 7, 8, Vista, and XP, surfing the Internet, using the Internet as a search tool, using email, social media, Google Docs, and staying safe online).

Please note that the Library does not provide headphones. You will need to bring your own headphones to view the video tutorials on Learning Express tutorials in the Library. * You can also access the tutorials off-campus.

The LearningExpress Library also includes an Adult Learning Center, a Career Center, a College Center, a College Prep Center, and a High School Equivalency Center. * Please note that while these five centers are available at this time, you may not be able to access them in the future. Please contact library staff and let us know if you cannot access any of these centers.

The Career Center enables you to prepare for a career exam, explore occupations (civil service, law enforcement, real estate, and plumbing, for example) and improve your workplace skills. You can also prepare for a career in the military by taking practice ASVAB exams and Officer Candidate tests. The High School Equivalency Center provides practice tests for the GED. Practice exams for the ACT, the SAT, AP exams, and a guide to College Admissions Essay Writing are provided in the College Prep Center.
The College Center provides reviews for math, reading, grammar and writing, and science skills. It also includes practice tests for the GMAT, the GRE, the LSAT, CLEP, ASSET, and COMPASS exams. The Adult Learning Center includes tutorials for math, reading, writing and grammar, and the U.S. Citizenship exam.

You will need to create a LearningExpress username and password in order to view the tutorials, practice tests, and other resources available on the LearningExpress Library. Click on the link to Register, located on the lower right side of the Welcome page, as displayed below.

Displayed on the next page is the registration page. You are required to complete the fields with a red asterisk *. You do NOT need to enter a student ID # or a course section #. Your email address serves as your username. Click on Create Account after you have completed the required fields. You will now be able to login to the LearningExpress Library.
On the **Home** page you can click on the icons for any of the Learning Centers to bring a center to the forefront of the page, and then click to display the different tutorials, practice tests, etc. for that Learning Center. You can also select the link to **All Centers** in the blue banner at the top of the Home page to display a list of Learning Centers. Displayed below is the page that appears when you click on **Computer Skills Center**.
As an example, select the link to Popular Software Tools. The page below will appear. Select the link to Popular Software Tools on the left side of the page to display the tutorials for various Microsoft programs.
Please note that you can select a version for many of the Microsoft software programs. Tutorials for Microsoft Word, for example, are available for versions 2013, 2010, 2008 for Mac, and 2007. Most of the tutorials are also available for different levels: Basic, Intermediate, and Advanced.

Select Launch to display the tutorial you would like to view.
Select the box which states “View the user guides for LearningExpress Library” on the Home page to access a video which provides information on registering as a new user, logging in to the Library, searching on LearningExpress, and how to take tests and tutorials on the site. If you have any questions, please ask a librarian for assistance.