

Certification Request for VA Educational Benefits

General

Name (First, Middle, Last)	VA file# (orSSN)	Empl ID
Street Address	Primary Phone	Secondary Phone
City/State/Zip	E-mail address	

Benefits

Have you used your VA educational benefits before? Yes No

Within the last year? Yes No

If yes, where? _____

If "NO" If first time use of VA educational benefits, provide Certificate of Eligibility or complete form 1990 or 5490. If you have received VA educational benefits **while attending another school**, complete form 1995 or 5495.

Chapter 30 (MGIB) Chapter 31 (Vocational Rehab) Chapter 32 (VEAP) Chapter 33 (Post Chapter 35 (Dependents) Chapter 1606 (Reservist) Chapter 1607 (REAP)

Program of Study

Associate in Arts (AA) Associate in Science (AS) Associate in Applied Science (AAS)

Certificate Curriculum: Career Studies Certificate

Is this a change of **Program of Study** since you last received VA benefits? Yes No

Non-matriculated/ Attending another college**

**If attending another college, that school's certifying official must provide a parent school letter listing approved courses each semester.

Complete form 1995 or 5495 and provide a copy of your transcript to the Records Office.

*If "YES" Students are eligible for VA benefits if credits from prior training are not reported within 2 semesters.

Current Semester (List of Classes)

Dept	Course Number	Section	Spring	Summer	Year	# of Credits	Office Use
ENG	111	111	College:Composition (ample)			3	

Tuition Payment

Cash, Check, Credit Anticipated Financial Aid Vocational Rehab Tuition Assistance

War Orphans Benefits

Statement of Understanding

1. I must complete this form each semester that I intend to receive VA educational benefits. Failure to do so will delay payment.
2. I must immediately report all changes in enrollment to the Certifying Official. Failure to do so may result in an outstanding debt to the VA.
3. I must certify my enrollment with the VA, either by phone or on-line, after each month, in order to receive payment. (Does not apply to Ch. 31).
4. I understand that VA educational benefits may be discontinued if I fail to maintain satisfactory attendance and progress.
5. Upon initial enrollment and/or change of program, credits from prior training must be reported within 2 semesters, or payments will stop.
6. I cannot receive benefits for a class taken now for which I have previously received a passing grade, whether from here or from another institution.
7. Grades of incomplete ("I") must be completed by the end of the subsequent semester or VA benefits may be reduced.
8. I must have my DD-214/NOBE/transcripts from any previous colleges forwarded to the DCC Admissions and Records Office for evaluation of transfer credit.
9. I will only receive VA educational benefits for courses specifically required in my curriculum, except during the semester of graduation.

Signature _____

date _____