



### CONCURRENT ENROLLMENT

(High school students enrolled at DCC while still in high school – not part of dual enrollment contract)

1. Complete an Online Admissions Application at [www.danville.edu/dual-enrollment](http://www.danville.edu/dual-enrollment). Once you receive confirmation that the application has processed, print the confirmation page.
2. To attend Danville Community College you must be a high school junior or senior. Special permission from the College President is necessary for enrollment of high school students with freshman and sophomore classification. This permission will be granted after review of the Admissions Committee.
3. All students must prove eligibility for placement in a dual enrollment course. Placement can be shown with qualifying SAT, PSAT, ACT, and VPT scores. For more information, see "How do I sign up?" at [www.danville.edu/dual-enrollment](http://www.danville.edu/dual-enrollment).
4. Complete and sign this form. Have your Parent,/Legal Guardian approve/sign this form, and obtain the signature of your principal before submitting this form to the College. Bring all completed forms to the Admissions Office, Wyatt Building Room 108 or email [dualenrollment@danville.edu](mailto:dualenrollment@danville.edu). For additional information call the Admissions Office at 434.797.8538.
5. Please allow five (5) business days for your course request to be approved for registration. No Concurrent Enrollment forms will be accepted after the start of classes for each term.
6. Once you are approved for the course, the Admissions Office will register you and you will need to pay tuition for the course by 5 p.m. on the day you are registered. Tuition can be paid in person, online at MyDCC or by calling the DCC Business Office at 434-797-8418.

#### STUDENT INFORMATION:

Name: \_\_\_\_\_  
First Name Middle Name Last Name (Siffix-Jr., #rd)

Mailing Address: \_\_\_\_\_  
Street Address or PO Box City State Zip Code

DCC ID/EMPLID#: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name of High School: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent/Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Desired semester:  Fall (Aug. – Dec.) 20\_\_  Spring (Jan. – May) 20\_\_  Summer (May-July) 20\_\_

#### REQUESTED CLASSES at DCC

Course Subject	Course Number	5 digit Class ID#	Course Section	Course Title	Number of Credits
EXAMPLE: ITE	101	67589	50	Intro Microcomputers	1

This student has the approval of our high school to enroll in classes at Danville Community College.

Signature of Principal: \_\_\_\_\_ Date: \_\_\_\_\_

#### DCC Office Use Only:

Admissions Committee  approved  does not approve the above request. COMMENTS: \_\_\_\_\_

Effective 7/30/2009(Revised 12/20)



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