

To participate in dual enrollment courses, the student must complete an admissions application at apply.vccs.edu, and show eligibility to enroll. Once this application is complete, the student is assigned a username and temporary password. Please see the directions below regarding how to access your myDCC portal, which houses several software programs that may be needed for your classes. For more information, please email dualenrollment@danville.edu

How to use your MYDCC Portal

DANVILLE.EDU/MYDCC



How Do I?

SET UP MY STUDENT ACCOUNT (MYDCC Portal)

When you completed your DCC Admissions application. You were assigned a username and temporary password

- For your username or to reset your password, e-mail passwordreset@danville.edu to receive a temporary password in order to set-up your account. (*This can be done from your school or personal email*)
- In order to receive this information, you will need to verify who you are (Example: Your full name, date of birth and address)
- **Once you receive a temporary password it will expire in 24 hours.** You must use this temporary password to set your permanent password (see below)

CHANGE MY PASSWORD

- Go to DCC.MY.VCCS.EDU
- Enter your DCC username
- Enter your temporary password
- Click sign in
- On the top right hand side of your screen click "Account Security"
- Click Change Now on the right hand side of the screen under "Change Password"

USE CANVAS

This is the learning management system that houses online classes at Danville Community College

- Click the CANVAS icon
- If you are having trouble please email canvas@danville.edu

USE STUDENT E-MAIL

You were assigned a DCC student email when you completed your admissions application. All communications from DCC, will come to this email. Please check it regularly.

- Click the Gmail icon, this is a google based account that also allows you to use the google drive and other features
- You can set up this account on your mobile phone for quicker access

VIEW MY GRADES/ REQUEST TRANSCRIPTS

1. Click SIS (Student Information System)
2. Click Academic Records
3. Click My Course History, View Unofficial Transcript, or Request Official Transcript