



SUMMER (4-YEAR STUDENT) TRANSFER CLASS

(Students attending four year colleges/universities wanting to take a DCC Summer Class)

- 1. Complete an Online Admissions Application at www.danville.edu/apply. (If you have taken courses at DCC or through dual enrollment at your high school with DCC in the last three years, you may not need a new application.)
2. Provide college transcripts with this form to show college level English and Math pre-requisite requirements (unofficial copies are accepted). Students are responsible for checking with their home institution to verify class will transfer back to their college.
3. Fax (434-797-8451), email (admissions@danville.edu) or bring all forms to the Admissions Office, Wyatt Building, Room 108. For additional information call the Admissions Office at 434.797.8467.
4. Please allow five (5) business days for your course request to be approved for registration.

Student Information:

Name: _____
First Name Middle Name Last Name (Suffix—Jr., #rd)

Social Security Number: _____ - _____ - _____ OR DCC ID/EMPLID#: _____

Phone Number: _____

Signature of Student: _____ Date: _____

REQUESTED CLASSES at DCC

Table with 5 columns: Course Subject, Course Number, 5 Digit Class ID #, Course Section, Course Title. Includes an example row for ITE 115.

DCC Office Use Only:

Admissions Committee [] APPROVES [] DOES NOT APPROVE

COMMENTS: _____

Effective 3/22/2016 Revised 12/01/2020



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