



1008 S. Main Street
Danville, VA 24541

MY VCCS Account Name Change Request

Please change the account name(s) for the following student:

Old Name: _____

New Name: _____

Emplid/Student ID: _____

Current MyVCCS Username: _____

Contact Phone Number: _____

It is strongly advised that account names not be changed during a term with active enrollment. Any data associated with the user's email account, and Blackboard account will be lost. This could have a detrimental effect on course grades.

I hereby request that my account name(s) be changed to reflect the change in my legal name. I realize that my old account will be deleted along with all the information contained therein. I hereby authorize the change, even if it results in a loss of data.

Signed: _____

Date: _____