



HOME SCHOOLED STUDENT ENROLLMENT

- 1. To attend Danville Community College you must be a high school junior or senior. Special permission from the College President is necessary for enrollment of high school students with freshman and sophomore classification. This permission will be granted after review of submitted materials by the Admissions Committee.
2. Complete an Online DCC Admissions Application at www.danville.edu/apply. Once you receive confirmation that the application has processed, print the confirmation page and have your parent sign it and attach to this form.
3. All students must prove eligibility for placement in a dual enrollment course. Please submit the student's current high school transcript, showing current grade level and cumulative GPA. Cumulative GPA will be used to determine course eligibility per the Dual Enrollment Student Admissions policy posted in the DCC College Catalog (https://catalog.danville.edu/).
4. Students must submit a copy of the approved "Letter of Intent to Instruct" from your respective county/city school system.
5. Have this form completed and signed by the Parent(s) or Legal Guardian(s) who is serving as your "principal" each semester.
6. Bring this completed form, official transcripts, and the copy of the approved "Letter of Intent to Instruct" to the Admissions Office, Wyatt Building Room 108 or email it to dualenrollment@danville.edu.
7. Please allow five (5) business days for your course request to be approved for registration. No Concurrent Enrollment forms will be accepted after the start of classes for each term.
8. Once you are approved for the course, the Admissions Office will register you and you will need to pay tuition for the course by 5 p.m. on the day you are registered. Tuition can be paid in person, online at MyDCC or by calling the DCC Business Office at 434-797-8418.

Student Information:

Name: _____
First Name Middle Name Last Name (Suffix-Jr., #rd)

Mailing Address: _____
Street Address or PO Box City State Zip Code

Social Security Number: _____ - _____ - _____ DCC ID/EMPLID#: _____

Grade Level: _____ Anticipated Graduation Date(month/year): _____

Signature of Student: _____ Date: _____

Signature of Parent/Legal Guardian: _____ Date: _____

Signature of Principal (if different from Parent): _____ Date: _____

Desired semester: [] Fall (Aug. - Dec.) 20__ [] Spring (Jan. - May) 20__ [] Summer (May-July) 20__

REQUESTED CLASSES at DCC

Table with 7 columns: Course Subject, Course Number, 5 digit Class ID#, Course Section, Course Title, For High School Credit (check one) YES, NO. Includes an example row for ITE 115.

DCC Office Use Only: Admissions Committee [] approved [] does not approve the above request.

Comments: _____